



Monthly Executive Meeting

- June 28, 2020 @ 7pm - Virtual Meeting
 - Chair: Nadia Elmasry Weiss, Secretary: Cindy Holland (Mike Stiles)
- Filling in for this meeting.

1. Attendance

Officers						Quorum: President or VP + 3 Officers + 50% Directors					
Nadia Elmasry Weiss	Yes	Barry Keen	Yes	Nathan Woods	Yes						
Chris Taylor		Brad Shantz	Yes	Mike Heckendorn	Yes						
Josh Gruhl		Cindy Holland	No	Katie Hackert	No						
Directors											
Kevin Brown	Yes	Mark Trimble	No	Aaron Hardy	Yes						
Luke Baleshta	Yes			Donna Harrington							
Mike Stiles	Yes	Cindy Holland		David Volpato	Yes						
Jenna Abate	No										
Staff											
Donna Harrington	Yes										
Guest(s)											
Alex Martin		Kurt Wilkie	Yes								

2. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

3. Appendices

A. [Financial Statements](#)

4. Call to Order

5. Guest(s) have the floor

Kurt – no update at this time

6. Previous Minutes

- Motion to approve the reports – Nadia
- 2nd- Aaron
 - Vote:

7. Reports

- Any items pulled from the Reports into Old Business
- Motion to approve the reports – Nadia
 - 2nd: Nathan
 - Vote:

7.1. President - Nadia Elmasry Weiss

- **MOTION REQUIRED** ** Confirm pay for office admin/scheduler (moved to new business)
- First Shift is open for registration - 11 players registered so far
- Meeting with township regarding ice scheduling Tuesday June 29 4pm

7.3. Vice-President - Representative Teams - Nathan Woods

OMHA AGM. OMHA AGM was virtual meeting on Jun 12. Nadia and Nathan attended on behalf of Woolwich. 20 motions were tabled: mostly minor by-law wording changes. No major outcomes that affect Woolwich Minor Hockey.

Season Structure Updates.

- U9 elimination of all competitive (Representative) categories deferred one year
- AE no longer being identified as stand-alone category deferred one year
- HCR 3.0 WMHA 'go live' targeting first half of July
- 2021/2022 Playoff structure clarification:

- Tri-County to have a tournament style championship (Mar 5-10, 21-27). There will be a playoff round robin followed by qualifying teams participating in a quarter finals / semi final (depending on required teams) weekend. Winners from the Tri-County championship weekend will qualify for the OMHA Championship weekend. Woolwich has notified Tri-County of interest to be a potential host for a Tri-County championship weekend (age category TBD); however, more information is needed from Tri-County
- OMHA Weekend (April 1 -10) will have 5 geographical areas chosen to host the weekends and there is no association bidding to host these events
- OHF Championship Weekend (Apr 22-24) Host Rotation still applies. As a result of the cancellation of the 2020 OHF Championships due to COVID-19, the Host Rotation for 2020 has been frozen and will remain the same in 2021. OMHA 'A' host age categories include: U11A and U15A

Woolwich Weekend Tournament. David Volpato volunteering to chair Woolwich Weekend Tournament committee. Donna to submit Nov 5-7 as the proposed dates to OMHA in June. U13 Minor/Major and U15 Minor/Major ages to participate. Woolwich teams mandatory. Committee to determine tournament cost, rules and structure over the next few months as soon as tournament is approved/sanctioned.

Permission to Skate (PTS) Forms.

- OMHA Junior Permission to Skate (PTS) forms were available June 1st upon request to all eligible players
- Still waiting for availability of all other PTS forms

Gamesheet. Product enhancements coming for 2021/2022 including live scoring direct from the scorekeeper to every league's website and integrating with the MBS/SportsHeadz website for Scores and Standings (just to name a few).

7.4. Vice-President - Local League Teams - Chris Taylor

- I've been trying to work with CW to gain insight into their organization's engagement with running year 2 of our partnership. So far they have expressed no direction after a few follow ups. I'll continue to look for an answer on that.
- If CW does not wish to partner there is interest from Waterloo to join with Woolwich. They are aware of our 2 year commitment with CW, but will certainly be worth considering this year if CW goes elsewhere and a good candidate for the 2022 season.

7.5. Vice-President - Coaching - Brad Shantz

- Coaches Clinics: From OMHA D1 Training: At this time there has not been an update. With the change from HCR 2.0 to HCR 3.0 we have been limited in our ability to build clinic registration and offer that to our membership. Our goal is to start delivering virtual D1 clinics in July. We will definitely send a communication out to our member associations to update on process and key dates once we are ready to launch.
- WMHA-Rep Tournament/Tournament Date, Teams, Ages ([attached generic format pending on teams etc.](#))

7.6. Vice-President - Player Development - Josh Gruhl

- Nothing to report

7.7. Vice-President - U9 & Below - Mike Heckendorn

- Nothing to report

7.8. Coach Selection Committee - Nathan Woods/Brad Shantz

- Nothing to report

7.9. Player Safety Committee - Josh Gruhl

- Nothing to report

7.10. Equipment Committee - Mark Trimble

- Conducted first night of equipment collection
- Will need to schedule a second night for those unable to make the first drop off time

7.11. Photo Committee - N/A

- No committee this year

7.12. Woolwich Weekend - N/A

- Nothing to report.

7.13. Woolwich Cup - N/A

- Nothing to report.

7.15. 4 on 4 - N/A

- Nothing to report.

7.16. Spiritwear Committee - Aaron Hardy

- No report

7.17. Constitution Committee – Mike Stiles

- Nothing to Report

7.18. Nomination Committee – Cindy Holland

- Nothing to Report

7.19. Sponsorship Committee - Kevin Brown

- Nothing to Report

7.20. Fundraising Committee - Aaron Hardy and Mike Heckendorn

- Nothing to report

7.21. Communications Committee - Mike Stiles

- No report

7.22. First Shift Committee - Nadia Elmasry Weiss

- applied for next season

7.23. Volunteer Committee - N/A

- No committee this year

7.24. Risk Management – Cindy Holland

- Plan to meet with Donna about next steps to getting some forms on the WMHA website to include a submission for any items of risk that occur.

7.25. Goalie Development Committee - Josh Gruhl

7.26. Treasurer - Katie Hackert

- Financial statements supplied in [Appendix A - Financial Statements](#)

7.27. Website - Donna Harrington

- No report

7.28. Office - Donna Harrington

- No report

7.29. Registrar - Donna Harrington

Here is an update on the new HCR 3.0... I can open if you want, but a lot of centres are holding off until some of these items are correctly/available.

1. The invoices were going out in French – **now corrected**
2. The data from HCR 2.0 was not complete – **some emails are missing, but the tracking data has not be moved over yet**
3. Member search was not working – I could only search by full list – **partially fixed – I can not search by type (player/coach) but I can search by name or birth range – it made it difficult when adding all the credits – took a long time**
4. Credits were not showing up on invoices - **now corrected**
5. Shared player could not register - **now corrected**
6. The button to apply a credit is really small, and can get missed easily. – **see below – they will be changing it (I believe next week) to be automatically applied at checkout**
7. If a family has 2 or more players with credits, both were not getting applied to the invoice - **now corrected**
8. Coaching qualifications are incomplete – **should be update next week**
9. Criminal records checks – **are outstanding – I did a test on adding a CRC to Mike H (see picture below) and he shows up as a player so I can not add**
10. Reports – **coming in July – currently I can review registrations on screen, but the export does not include names or divisions – full reporting will not be ready until July.**
11. **player can register for the wrong division – outstanding – minor players are able to register for the division below**

Order summary

Registration for JACK EDWARDS

[Edit this member's registration](#) | [Remove this member](#)

Registration

U13 2021-2022	\$400.00
Required items	
Tryouts	\$75.00
Available credits - Activate credits for this member	-\$0.00
Subtotal for JACK EDWARDS	\$475.00
Total price	\$475.00

Member

MIKE HECKENDORN
1980-03-15 (41 years old) Actions

HCR 1400000482681

Primary organization: WOOLWICH GHSA | Shared organization(s): CUELPH ZONE, TWIN CENTRE, WATERLOO MINOR HOCKEY ASSOCIATION, WOOLWICH

Coach level: | Official level: | Player division:

\$0.00 Transactions	\$0.00 Amount paid	\$0.00 Amount due	\$0.00 Scheduled
\$0.00 Remaining credits	\$0.00 Outstanding Balance		

Overview | Registrations | Transactions | Team | Qualifications | History | Waivers

Criminal Record Check Settings rules do not permit to add a criminal record check for this player.

7.30. Scheduler - Donna Harrington

- No report

7.31. Secretary – Cindy Holland

- Working on a creating some sort of directory for files and anything related to WMHA. It will be important to create a place where it's easy for new staff to come in and get acquainted with files old minutes protocols etc. Will provide update in August.

7.32. Finance Committee

- Nothing to report

7.33. Player Safety – Luke Baleshta

- Nothing to report

8. Old Business

9. New Business

Nathan Woods

Question/Description	Outcome/Answer	Assigned To
Request to Add David Volpato and Jenna Abate to website & contact list	Complete	Donna Harrington
When and how are we communicating our 2021/2022 rates? Are we communicating an increase or just letting people 'find out' as they register?	Post of web site	Donna / Mike
Body Checking Clinics. I'd like to get agreement on an approach/plan as I assume this will be in high demand come September.		Josh Gruhl
Tournaments. Should we revisit our tournament policy? OMHA is saying teams may enter 3 tournaments during the regular season (not counting tournaments falling within Christmas or March Break). Technically this means a team could play in 6 tournaments if they make the International Silver Stick. Woolwich policy (cut and paste below) allows teams to enter 4 tournaments but this could be 5 if a team makes Silver Stick International. We should just make sure we are clear with our policy for 2021/2022 based on the different 2021/2022 season structure.	Re-write to accommodate what we want to happen this season and in the future. It will be presented in the next meeting for voting.	Nathan / Mike


5.12. Tournaments

1. As per League guidelines, each Team can enter up to two (2) tournaments per season.
2. An early bird or holiday break tournament would not count against the League tournament limit.
3. Teams will likely enter up to three (3) tournaments and should be budgeted for. Ex. 2 regular + 1 early bird.
4. A fourth tournament would require unanimous parent vote by secret ballot, thus expanding the Team budget.
5. Tournaments that span more than three (3) days may be classified as two (2) tournaments against the limit.
6. Teams will ensure they have applied for and submitted approved rosters and travel permits.

Nadia Elmasry Weiss

- **MOTION REQUIRED** ** Confirm pay for office admin/scheduler
 - Registrar & Ice Scheduler Position
 - Motion:
 - \$1250 monthly, increase from \$1141.32 monthly
 - Back pay \$108.68 per month
- **Vote:**
 - For: 8
 - Against:
 - Abstain: 3

Cindy Holland

Question/Description
<p>Phishing/fake Emails – Just wanted to make a note that there has already been some activity in fake email address pretending to be the executive. I've reported this one to Google, but if you notice others please question the integrity.</p> <p> Nadia Elmasry Weiss <executivepresident550@gmail.com> to secretary@woolwichminorhockey.ca ▼</p> <p>Hello Cindy</p> <p>Are you available right now? I have a couple of meetings today, so I will appreciate a swift email response.</p> <p>Regards Nadia Elmasry Weiss President Woolwich Minor Hockey</p>

Question/Description	Outcome/Answer	Assigned To
<p>At what point are we as a committee planning on meeting again in person. How do folks feel about meeting in person again – is this important, or will we continue to meet via zoom.</p> <p>If we do plan on meeting in person in the fall I will likely need to book the conference room. Would prefer to know what our long term objectives are.</p>	<p>Yes, outside</p> <p>Yes, check on availability and confirm in future meetings. Check arena wifi.</p>	<p>Cindy Holland</p>

10. Adjourned

Time: 8:08

11. Appendices

11.1. Appendix A - Financial Statements

11.1.1. Financial Statements up to Previous Month

Woolwich Minor Hockey
Profit & Loss Budget vs. Actual
 April through May 2021

	Apr - May 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4 on 4	0.00	0.00	0.00	0.0%
Development Fees Income	250.00	0.00	250.00	100.0%
Fundraising				
Cash Calendar Fundraising	0.00	0.00	0.00	0.0%
Total Fundraising	0.00	0.00	0.00	0.0%
Misc Income	0.00	0.00	0.00	0.0%
Registration	86,907.90	0.00	86,907.90	100.0%
Sponsorship Revenue	0.00	0.00	0.00	0.0%
Total Income	87,157.90	0.00	87,157.90	100.0%
Gross Profit	87,157.90	0.00	87,157.90	100.0%
Expense				
Bank Service Charges	22.48	0.00	22.48	100.0%
Cash Calendar Fundraising	0.00	0.00	0.00	0.0%
Coaches Clinic	0.00	0.00	0.00	0.0%
Concussion testing	0.00	0.00	0.00	0.0%
Development Fees	0.00	0.00	0.00	0.0%
Electronic Game Sheets				
Game Fees Cost	0.00	0.00	0.00	0.0%
Total Electronic Game Sheets	0.00	0.00	0.00	0.0%
Entry Fees	1,832.00	0.00	1,832.00	100.0%
Equipment				
Shirt Expense				
IP Jerseys	0.00	0.00	0.00	0.0%
Shirt Expense - Other	0.00	0.00	0.00	0.0%
Total Shirt Expense	0.00	0.00	0.00	0.0%
Equipment - Other	0.00	0.00	0.00	0.0%
Total Equipment	0.00	0.00	0.00	0.0%
Ice costs	0.00	0.00	0.00	0.0%

Woolwich Minor Hockey
Profit & Loss Budget vs. Actual
 April through May 2021

	Apr - May 21	Budget	\$ Over Budget	% of Budget
Ice Scheduler	1,141.32	0.00	1,141.32	100.0%
Insurance Expense	0.00	0.00	0.00	0.0%
Interest Expense	0.00	0.00	0.00	0.0%
Internet Services & Website	0.00	0.00	0.00	0.0%
Misc Expense	0.00	0.00	0.00	0.0%
Office Manager	1,164.82	0.00	1,164.82	100.0%
Office Manager Assistant	0.00	0.00	0.00	0.0%
Office Rent Expense	0.00	0.00	0.00	0.0%
Office Supplies	22.60	0.00	22.60	100.0%
Referee Expense	0.00	0.00	0.00	0.0%
Timekeepers Expense	0.00	0.00	0.00	0.0%
Trophies	0.00	0.00	0.00	0.0%
Total Expense	4,183.22	0.00	4,183.22	100.0%
Net Ordinary Income	82,974.68	0.00	82,974.68	100.0%
Net Income	82,974.68	0.00	82,974.68	100.0%

11.1.2. Financial Statements up to Previous Month

5.12. Tournaments

1. As per League guidelines, each Team can enter up to two (2) tournaments per season.
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4. A fourth tournament would require unanimous parent vote by secret ballot, thus expanding the Team budget.
5. Tournaments that span more than three (3) days may be classified as two (2) tournaments against the limit.
6. Teams will ensure they have applied for and submitted approved rosters and travel permits.

11.1.3. Woolwich Weekend Tournament

WOOLWICH WEEKEND TOURNAMENT			
Group 1	Group 2	Group 3	Group 4
U-13 (Minor Peewee)	U-13 (Minor Peewee)	U-13 (Major Peewee)	U-13 (Major Peewee)
1			
2			
3			
4 Woolwich	Woolwich	Woolwich	Woolwich
Group 5	Group 6	Group 7	Group 8
U-15 (Minor Bantam)	U-15 (Minor Bantam)	U-15 (Major Bantam)	U-15 (Major Bantam)
1			
2			
3			
4			
Tournament Starts Friday	Tournament Ends Sunday		
3games Gauranteed =15 Ice times per group *This includes semi & finals			Total of 60 Hours Needed (Ice Times)
4games Gauranteed=19 ice times per group *This includes semi & finals			Total of 76 hours Needed (Ice Times)
2 Divisions			
Top Four Play Semi-Finals			
Winners of Semi's Play Finals			
Friday First Game 10am?	Saturday 7am Start?	Sunday 9am Start	
16hours required	32 Hours required	12 Hours required	
	2games each team		
BUDGET PRICE: \$1,400.00 PER TEAM ?			